

East Carolina University
Office of Internal Audit
Annual Engagement Plan
By Type
FY 2023

Project Description		Budgeted Hours	% of Total	Key Risk	Strategy/Mission	Division
Integrated/Internal Controls/Operational/Performance Audits:						
Automated Journal Entries	WIP	260	1.5%	X		AF
Campus Living	WIP	80	0.5%	X	X	SA
Procurement and Contracting	OP	300	1.8%	X		AF
SoDM Patient Revenue Cycle	OP	300	1.8%	X	X	AA
Campus Rec and Wellness	OP	300	1.8%		X	SA
Succession Planning and Readiness	OP	300	1.8%	X	X	ALL
Sponsored Programs Subrecipient Monitoring	OP	300	1.8%	X		AA
Campus Safety Systems	OP	300	1.8%	X		AF
New Teacher Support Program	PPD (2)	300	1.8%		X	AA
Flex and Remote Work - Oversight and Accountability	OP	300	1.8%	X	X	ALL
Employee Supplemental Pay	OP	300	1.8%	X		ALL
		3040	18.0%			
Compliance Audits:						
Pandemic Relief Funds	WIP	100	0.6%	X		ALL
GLBA Safeguards Rule	OP, CX (1)	300	1.8%	X		AF
Athletics Camps and Clinics	OP	300	1.8%	X		AT
Athletics Team Policies	OP	160	0.9%	X		AT
		760	4.5%			
Information Technology Audits:						
Employee Enterprise Account Terminations	OP	300	1.8%	X		AF
IT Controls - College of Engineering and Technology	OP	300	1.8%	X		AA
IT Controls - School of Dental Medicine	OP	300	1.8%	X		AA
Outward Facing Servers	OP	300	1.8%	X		AF
		1200	7.1%			
Investigative Reviews:						
Hotline Allegations Triage	OP	140	0.8%			ALL
Investigative Reviews - Already In Progress	WIP	200	1.2%			
Investigative Reviews - Not Yet Received/Started	OP	1300	7.7%			
		1640	9.7%			
Follow-Up Reviews:						
Action Plan Tracking and Follow-Up	OP	600	3.6%			ALL
IT Vulnerability Management	OP	120	0.7%	X		AF
Conflict of Interest Management Plans	OP	120	0.7%	X		AA
MCNC ISO-27002 Recommendations	OP	120	0.7%	X		AF
Campus Living Hiring Process	OP	80	0.5%	X		SA
		1040	6.2%			
Consultations/Management Advisory Services						
Routine and Unplanned Consultations	OP	700	4.1%			ALL
Routine Data Analytics Support for Clients	OP	400	2.4%			ALL
University Committees, Workgroups, Education, and Client Relations	OP	400	2.4%			ALL
ERM Program Support	OP	100	0.6%			AF
Student Athlete Course Clustering	OP	60	0.4%			AA
Youth Programs/Minors on Campus Consult	OP	200	1.2%			SA
University Policy Process	OP	100	0.6%			CH
Regulatory Compliance Workgroup	ADD (1)	100	0.6%			ALL
Ombuds Services Consult	ADD (2)	60	0.4%			CH
		2120	12.5%			
Other/Special Projects:						

OP=Original Plan
WIP=Carry over from prior year
ADD=Added since July 1
CX=Cancelled
PPD=Postponed

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External Audits, SBI Reports, Routine Mtgs	OP	1200	7.1%			ALL
Audit Software Admin and Maintenance	OP	200	1.2%			NA
Student Intern Program	OP	120	0.7%			NA
Increase EnCase Forensic Capabilities	WIP	100	0.6%			NA
Risk Assessment/Audit Planning 2023-2024	OP	100	0.6%			ALL
Required IA Self-Assessment	OP	240	1.4%			CH
University Code of Conduct	WIP	40	0.2%			CH
UNCAA Conference Host 2022	WIP	200	1.2%			CH
		2200	13.0%			
Total Direct/Chargeable Hours		12000	71%			
Administration		1800	10.7%			NA
Leave/Holiday		2300	13.6%			NA
Professional Development		800	4.7%			NA
Total Indirect Hours:		4900	29%			
Grand Total Hours		16900	100%			

Original Plan Approved by Chancellor Rogers on April 12, 2022

Original Plan Approved by ECU Board of Trustees Audit, Risk Management, Compliance, and Ethics Committee on April 28, 2022

(1) Changes Approved by Chancellor Rogers Oct 14, 2022 and approved by BOT Audit Committee Nov 3, 2022

(2) Changes Approved by Chancellor Rogers on April 11, 2023 and presented to BOT Audit Committee April 27, 2023

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